



**OPERATIONAL DOCUMENT**

**CCA-EMC506**

**Surveillance of the production by the Certification Body  
which issued the licence.**

**(as per article 12 of the agreement)**

**Change: factory inspections according to CIG Scheme rules**

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# Surveillance of the production by the Certification Body which issued the licence.

(as per article 12 of the agreement)

## 1. General

The Certification Body which issued the license shall carry out ~~continuous surveillance inspections~~ of the ~~production factories~~ according to the rules and procedures of the CIG Inspection Scheme. ~~Reports of each visit shall be kept following Permanent Document CIG-021.~~

## 2. Frequency of the visits

The frequency of the visits of the manufacturing site shall be at least once per year.

## 3. Checks to be done during the visits

The Certification Body shall verify that the manufacturer follows the instructions of Annex A and that he has reviewed product compliance and, where necessary, repeated the EMC tests in case of modifications to the product that may have influenced the compliance with the EMC requirements.

## 4. Retesting

In case of doubts concerning the review of the manufacturer checks, one sample of the concerned product is retested by the Certification Body (or by its approved laboratory) in order to check that the product is maintained in compliance with the standard.

**Annex A:** Instruction for factory surveillance

# Annex A to OD CCA-EMC 506

## Instruction for Factory Surveillance

### General

Each production unit shall be manufactured in a way that the compliance with the respective specifications is ensured. Conscientious controls have to be made guaranteeing the uniformity of the products.

### 5. Appliances without EMC provisions\*

The construction as well as the built in components shall be in compliance with the originally approved model, to ensure that no changes impairing the electromagnetic compatibility have been made.

Appliance has to be checked.

### 6. Appliances with EMC provisions\*

If tests are not explicitly specified, the following applies:

- a. See clause 1 above.
- b. The applied EMC provisions as well as their correct installation in the appliance have to be checked.  
Special attention has to be paid to the compliance of the built-in EMC provisions with those indicated in the EMC Mark licence.

The above mentioned tests have to be specified by the manufacturer in a testing or working instruction.

Tests have to be documented and the relevant reports shall be kept available for the inspector.

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\* EMC provisions: Component(s) and/or design measures which ensure EMC compliance of the product.